



North Central Chapter of the Health Physics Society
Minutes of the Business Meeting
7 April 2017
Best Western Plus InnTowner Hotel
Madison, WI

The Business Meeting was called to order at 1:03 PM by President Jan Braun. Jan introduced the new members of the Chapter.

- Richard Anderson
- Connor Brausen
- Krista Kuhlman
- Jacqueline Newhall
- Elizabeth Oseid
- Mark Paulson
- Jayeesh Bakshi
- Matt Labron (application received and approved after the meeting)

A motion was made by Steve Simpson and seconded by Jeff Brunette to accept the minutes of the Fall 2016 Business Meeting. The motion carried unanimously. Mike Lewandowski presented the Secretary/Treasurer's report (attached). Membership numbers remain roughly constant with a good influx of new members to compensate for members who leave the Chapter. The Chapter's finances are doing well. Our expenses are slightly increasing and include some replacement radiation sources used in the Radiation Instrument Kit. Costs for holding meetings is increasing due primarily to the cost to rent a facility and AV equipment. Income from Affiliate member support at meetings is increasing and helps to offset the increased facility costs. The Chapter finances are strong.

Jan Braun presented the Affiliate's report (attached) prepared by Affiliate Coordinator, Jesse Fillmore. Jan introduced and thanked the Affiliate Members who exhibited at or sent promotional materials to this meeting

- Dustin Miller, Chase Environmental Group
- Jeff Anspaugh, DEQ Technical Sales
- F & J Specialty Products, Inc.
- Eric Annis, Landauer, Inc.
- Steven Mell, Mirion Technologies (Canberra)
- Tom Chwierut, Mirion Technologies (Dosimetry Services Division)
- Richard Love, Scientific Instrument Sales
- Nathan Smith, Thermo Fisher Scientific

Sam Hays, Chapter webmaster, noted that the website is updated as information is provided to him. He encouraged submissions from the membership. Mike Lewandowski discussed the use of the Radiation Instrument Kit since the last Chapter meeting. A summary of kit usage is attached. We see a good mix of repeat requests from teachers who have previously used the kit and new requests where the kit has not been used before. Mike noted that teachers find out about the kit when interacting with Chapter members through Chapter attendance at science teacher meetings or some other personal interaction. Since the Chapter has not been attending science teacher meetings in the last few years, we might expect the number of requests from new

Minutes of the Business Meeting

7 April 2017

teachers to decrease. Jan noted that the Executive Council discussed ways to appropriately spend some of the Chapter's finances. Jan asked for input from the Chapter. Jan noted that the Council discussed using Chapter funds to pay for the costs associated with attending teacher meetings. Jan asked for Chapter members to step up and volunteer to exhibit at a science teacher meeting. Shari Mask has volunteered to lead the effort to attend a science teacher meeting in Wisconsin. Interested individuals should contact Jan.

Jan also noted that we're always looking for speakers at our meetings. Chapter members are encouraged to identify interesting speakers and Chapter funds are available to bring in speakers. Potential speakers for the Fall meeting should be brought to David Paulu's attention. Ideas for speakers may also be given to anyone on the Council. Jan asked for any other ideas from the membership.

Jan announced the results of the 2017 election. The following individuals will take office following the Fall Business Meeting: President-elect Jon Haas, Secretary/Treasurer Jess Gillis, Councilors Dan Miron and Sue McClanahan. Jan asked for nominations for officers for next year's ballot. The President and President-elect must be HPS members. The Chapter will pay HPS membership fees for any Chapter member elected to that position if they're not already an HPS member.

Jan asked for volunteers to host the Fall meeting. It will be held in the Minneapolis/St. Paul area since the HPS President-elect will be invited to the meeting. The meeting date is sometime in September/October based on facility and HPS President-elect availability. One Chapter member has volunteered to host the meeting. Any other volunteers or suggested venues should be brought to the attention of David Paulu, Chapter President-elect and Fall meeting program chair.

Jan asked for any other business from the floor. Jan introduced the current Chapter Council members. There was no other business from the floor. Mike noted that continuing education credits from the American Board of Health Physics for the Spring meeting were applied for and will be posted on the web site when received. The Business Meeting was adjourned at approximately 1:34 PM.

Respectfully submitted,

Mike Lewandowski,
Secretary/Treasurer



NCCHPS
Business Meeting
7 April 2017
 Best Western Plus InnTowner Hotel
 Madison, WI

AGENDA

1	Call to Order – Jan Braun
2	Welcome and Introductions <ul style="list-style-type: none"> • New Members
3	Review/Approve Fall 2017 Meeting Minutes
4	Secretary/Treasurer’s Report – Mike Lewandowski
5	Affiliates Report – Jan Braun for Jesse Fillmore <ul style="list-style-type: none"> • Recognition of Affiliate Member support for the Spring Meeting
6	Website Report – Sam Hays
7	Radiation Instrument Kit Report – Mike Lewandowski
8	2017 Election Results
9	Fall 2017 Meeting Location
10	Other Business
11	Adjourn

Continuing education credits from the American Board of Health Physics have been applied for.

North Central Chapter of the Health Physics Society

Secretary/Treasurer's Report

April 2017

Submitted by Mike Lewandowski

Membership Summary

Voting members	102
	15 <i>Emeritus</i>
Student members	1
Affiliate members	12

Note: About 70% of members have paid their 2017 dues

New members:

- Richard Anderson, Clement J. Zablocki VA Medical Center, Milwaukee, WI
- Connor Brausen, Little Canada, MN
- Krista Kuhlman, State of Wisconsin – Department of Health Services, Madison, WI
- Jacqueline Newhall, University of Minnesota, Minneapolis, MN
- Elizabeth Oseid, University of Wisconsin, Madison, WI
- Mark Paulson, State of Wisconsin – Department of Health Services, Madison, WI

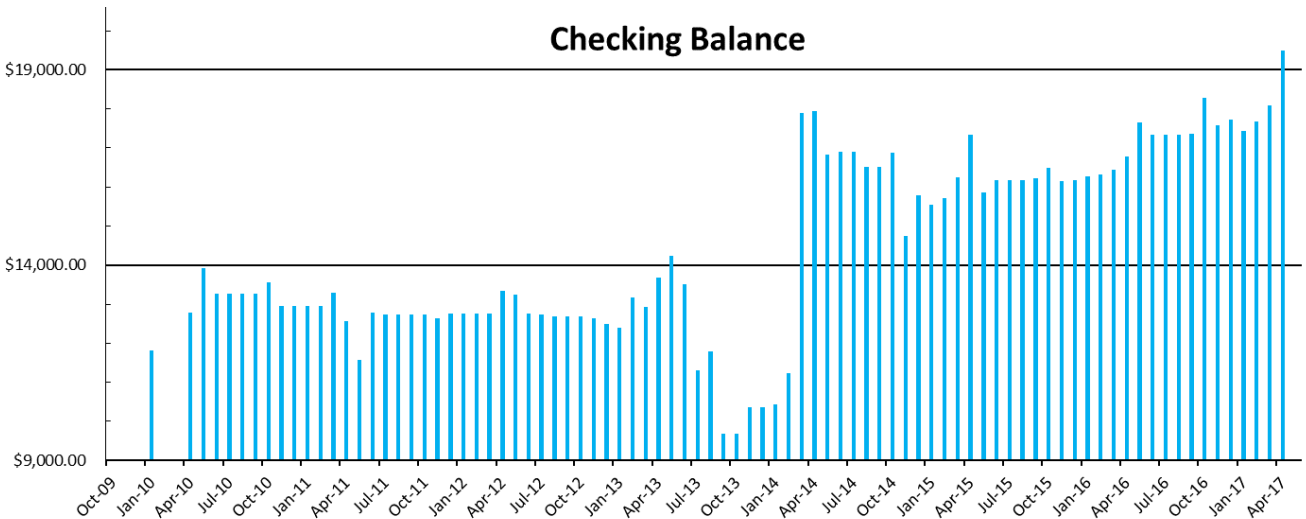
Current Fiscal Year Trends

Income: increased Affiliate member support at meetings

Expenses: \$70 filing fee to incorporate Chapter, \$317 for new Cs-137 sources for instrument kit, increased meeting facility costs

Current Fiscal Year Summary

	1 July 2016	31 March 2017
Checking Account	\$ 17,340.53	\$ 19,492.61
Savings Account	\$ 11,814.87	\$ 11,820.45
Total Assets	\$ 29,155.40	\$ 31,313.06

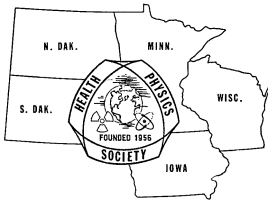


North Central Chapter of the Health Physics Society

Secretary/Treasurer's Report

April 2017

NCCHPS Financial Report Fiscal Year to Date			
1 July 2016 - 2 April 2017			
INCOME		EXPENSES	
Affiliate Dues	\$ 274.86	HPS Pres Elect Visit	\$ 152.14
TOTAL Dues	\$ 700.29	Science Teacher Award	
2016	\$ 39.99	Science Teacher Meeting	
2017	\$ 560.00	Incorporation	\$ 70.00
2018	\$ 70.30	Instrument Kit	\$ 317.00
2019	\$ 10.00	Wissink Speaker	
2020	\$ 10.00	Chapter President Plaque	\$ 92.57
2021	\$ 10.00		
Interest	\$ 12.75		
General INCOME	\$ 987.90	General EXPENSES	\$ 631.71
Meeting Income		Meeting Expenses	
Fall Affiliate	\$1,000.00	Fall Executive Council Room	
Fall Registration	\$ 570.00	Fall Facility	
		Fall Food	\$ 897.92
Fall Meeting INCOME (Actual)	\$1,570.00	Fall Meeting EXPENSES (Actual)	\$ 897.92
		Fall Meeting NET (Actual)	\$ 672.08
Spring Affiliate	\$ 949.99	Spring Executive Council Room	
Spring Registration	\$ 700.00	Spring Facility	\$ 710.00
		Spring Food	\$ 1,135.00
Spring Meeting INCOME (Est.)	\$1,649.99	Spring Meeting EXPENSES (Est.)	\$ 1,845.00
		Spring Meeting NET (Est.)	\$ (195.01)
TOTAL INCOME (Est.)	\$4,207.89	TOTAL EXPENSES (Est.)	\$ 3,374.63
		Fiscal Year NET (Est.)	\$ 833.26



North Central Chapter

Affiliate Member Report April 7, 2017 Spring Technical Meeting

Jesse Fillmore, Affiliate Coordinator

The North Central Chapter of the Health Physics Society (NCCHPS) has 11 active affiliate members for calendar year 2017 generating \$275 in annual affiliate dues. A list of the current affiliates is at the bottom of this report. The NCCHPS web site reflects the current affiliate members.

Solicitation of affiliate member support for the Spring 2017 technical meeting began in January. E-mail contacts of all likely affiliate member exhibitors or sponsors were made. Follow-up telephone calls were made, as necessary, to members that did not respond to the e-mail solicitation.

Five affiliate members agreed to exhibit at the meeting and two affiliates agreed to sponsor:

- Landauer, Inc. (Eric Annis) – Exhibitor
- Mirion Technologies (Tom Chwierut) – Sponsor
- Scientific Instrument Sales (Richard Love) – Exhibitor
- DEQ Technical Sales-Ludlum (Jeff Anspaugh)—Exhibitor
- Thermo Fisher Scientific (Nathan Smith)—Exhibitor
- F&J Specialty Products, Inc. (Frank Gavila)—Sponsor
- Chase Environmental (Dustin Miller) – Exhibitor

A total of \$950 in exhibitor fees has been collected to defray the cost of the Spring 2017 meeting.

2016 Affiliates

Company

Canberra Industries
DEQ Technical Sales (Ludlum Rep)
F&J Specialty Products, Inc.
HI-Q Environmental Company, Inc.
Landauer, Inc.
Mirion Technologies (Dosimetry Services)
S&G Enterprises, Inc.
Scientific Instrument Sales
Thermo Fisher Scientific
Dosimeter Badge
Chase Environmental

Contact

Steven Mell
Jeff Anspaugh
Frank Gavila
Marc Held
Eric Annis
Tom Chwierut
Mark Griffith
Richard Love
Nathan Smith
David Sullivan
Janet Baker

North Central Chapter of the Health Physics Society
Report to the Executive Council
April 2017

Submitted by Mike Lewandowski

Radiation Instrument Kit

Since the last Chapter meeting, the kit was used by:

- Nick Elias, Central High School, Rochester, MN (repeat request)
- Carolyn Gwi, Park High School, Cottage Grove, MN (repeat request)

The kit has been reserved by:

- Yoshinao Hirai, Pine River High School, MN, (new request), and
- Central Lakes College, Brainerd, MN (repeat request)
- Mike Lewandowski, chapter member (new request)

The cobalt sources used in the kit were replaced with 1 microcurie cesium sources. The cost was \$317. The isogenerator is starting to leak eluting fluid. The estimate for a replacement is \$250.

Nuclear and Radiation Science Grant

No applications were received.

Science Teacher Meetings

No participation in science teacher meetings.

Science Teacher Workshops

No workshops were offered.

Science Teacher Award

No award nominations were received.